

**Instructions for submitting the Soft Copy of
Ph.D. Thesis at Central Library, NIT Hamirpur**

(Make sure to go through all three pages)



The CD/DVD should contain the following:

1. Complete thesis.
2. Similarity Index Certificate.
3. Complete Similarity Report
4. Certificate of exclusion of Self
Published work, if any.
5. Metadata Sheet (in word file format
as given at page 2 of this file).
6. Chapter wise Thesis as shown on
page 3 of this document (should not
be Password protected).

Contents of Metadata Sheet (in word file):

Title of the Thesis	Titleí í í í í í í í í í í í í (*Special Characters &!#\$%^*()+=-[]\ ';,./{} \:?: are not allowed)
Name of the Student	Surname, Forename *(Don't use Prof./Dr.)
Name of the Supervisor	Surname, Forename *(Don't use Prof./Dr.)
Registration No./Roll No.	
Date of Registration	dd/mm/yyyy
Date of Submission	dd/mm/yyyy
Date of Award	dd/mm/yyyy
Abstract..... *(Maximum characters: 2048)	
Keywords: (Minimum 5 keywords)	

Chapter wise Thesis Format

Split each chapter in a separate file using file naming convention given below. The files name should be start with 01_title.pdf, 02_prelim pages.pdf, 03_content.pdf and so on, so that the content of thesis are displayed in the record as they appear in hard copy of Thesis.

Sample naming conventions used for a Thesis submitted by the student is given in following Table:

Name of PDF File	Content of PDF File
01_title.pdf	Title Page
02_prelim pages.pdf	Title page + Declaration + Dedication + Certificates (duly signed) + Acknowledgement + List of Tables and Graphs etc.
03_content.pdf	Table of Content
04_abstract.pdf	Abstract
05_chapter 1.pdf	First Chapter
06_chapter 2.pdf	Second Chapter
07_chapter 3..... etc.	Remaining Chapters (separate pdf file for each chapter with continues numbering. Visit https://shodhganga.inflibnet.ac.in/handle/10603/449724 for further reference.)
10_annexures.pdf (File No should be in continuation with the pdf file of last chapter)	Bibliography + References + Questionnaire + Maps + Publications etc.
80_Recommendation.pdf (File Name Should be 80_Recommendation.pdf)	Title page + Recommendation + Conclusion + Summary + Future findings